



NORMAL, IL

**2007 NJCAA Division II Softball
Championship Committee**

Tournament Director	Matt Hawkins	309-665-0033
Assistant Tournament Director	Cary Frey	309-454-9540
Assistant Tournament Director	Rudy Klokkenga	309-662-5861
Athletic Training	Bill Kauth, Jr.	309-556-3601
Grounds/Fields	Cary Frey	309-454-9540
Public Relations	Jon Robinson	309-665-0033
Chief Umpire	Bob Daniels	309-452-0050

**National Junior College Athletic Association
Division II Fastpitch Softball National Championship**

INFORMATION SHEET

Dates & Location

- May 17-19, 2007
- Champion Fields, Normal, IL

Hotel Assignments/Restaurants/Shopping

- Team assignments for hotel rooms are:
 - Districts A, B, C, D, E, F—Eastland Suites
 - Districts G, H—The Chateau
 - Districts I, J, K, L—Best Western
- Participating teams must call their assigned hotel to confirm their reservation, as well as provide a rooming list.
 - Eastland Suites - \$85...Brienne Peterson, 309-662-0000
 - Continental breakfast included
 - The Chateau - \$90...Alissa Vala, 309-665-5628
 - Continental breakfast included
 - Best Western - \$80...Shauna Smith, 309-454-4070
 - Continental breakfast included
- Information on other hotels, restaurants, shopping, and other things to do while in the Bloomington-Normal area can be found by visiting the Bloomington-Normal Area Convention & Visitors Bureau web site at www.bloomingtonnormalcvb.org

Tournament Hosts

- Each team will be assigned a tournament host. The host's name and contact information will be given to each team as they qualify.

Practice Schedule

- Practice times are available at Champion Fields on Tuesday and Wednesday prior to the tournament from 8:00 a.m. – 4:00 p.m.
- Contact Cary Frey at (309) 454-9546 to set up your practice times

Banquet

- Banquet will be held at the Double Tree Hotel & Conference Center on Wednesday, May 16th at 6:30pm
- Cost is \$20 per person for players, coaches, and school administration
- Parents and fans will not be permitted at the banquet
- Banquet ticket order forms are enclosed in your tournament packet.
- Dress is casual
- Short program that is yet to be determined
- T-shirt exchange and memento exchange held after dinner

Coaches Meeting

- Coaches meeting will be held immediately following the team banquet at the Doubletree Hotel at approximately 8:00pm.

Opening/Closing Ceremonies

- Opening Ceremonies will be held at Champion Fields on Thursday, May 17th at 9:00am
- Closing Ceremonies will be at Champion Fields following the conclusion of the Championship Game. All awards will be given at that time

Admission

- Adult Single Day Admission - \$12
- Adult All Tournament Admission - \$28
- Youth (ages 6-18) Single Day Admission - \$8 (ages 5 and under are free)
- Senior (ages 65 and over) Single Day Admission - \$8
- Youth/Senior All Tournament Admission - \$23
- All tickets sold after 3:00pm - \$5
- A concession ticket valued at \$1 will be included with each admission purchased.
- Team Passes – One per player + 6 for coaches, trainers, or other team personnel
- All others will have to pay for entrance to games

Programs

- Tournament programs will be available for purchase on site for \$5 apiece
- All information, rosters, and pictures must be received by the tournament director by May 7th, 2007 to be included in the program

Statistics

- Game statistics will be provided for each game
- Game results will be posted to the website www.bloomingtonnormalcvb.org following each session

Parking

- Parking will be available on the south side of Champion Fields
- All parking will be available at no charge

Restrooms

- Restroom facilities are available at Champion Fields

Concessions

- Food and beverages will be available at the game sites.
- A water cooler and cups will be provided in each dugout for each game.

Merchandise

- Tournament T-shirts must be purchased in advance to guarantee size and availability. T-shirt order form enclosed

Umpires

- Chief Umpire – Bob Daniels
- 3 umpires for all games on Friday and Saturday

Athletic Training Services

- A Certified Athletic Trainer will be on site for each game
- Head Trainer – Illinois Wesleyan University: Bill Kauth, Jr.

Hospitality Area

- Hospitality areas will be available for coaches and umpires throughout the tournament at Champion Fields

Locker rooms

- There will not be locker room accommodations at Champion Fields

Hospital information

- **Bromenn Regional Medical Center:** From the north, via I-55: On I-55 South, take exit 164/165 (I-39 N/U.S. 51 N/U.S. 51 Business). Follow the signs to U.S. 51 Business – South, toward BLOOMINGTON-NORMAL. Stay on U.S. 51 South (Business) for approximately 2.5 miles, until you reach Virginia Avenue. Turn left on Virginia and continue to where it intersects with Franklin Avenue. Follow the signs to the appropriate hospital parking area, or to free Valet Parking at the main entrance.

Airports/Car Rental

- The Central Illinois Regional Airport is located within 5 miles of Champion Fields and the Holiday Inn. It is serviced by; Air Trans, United, American, and Northwest. Daily flights from Atlanta, Chicago, St. Louis, Orlando, and Detroit.
- The following rental car agencies are available inside the Central Illinois Regional Airport across from the baggage claim area of the terminal:
 - Hertz (800) 654-3131
 - Avis (800) 831-2847
 - National (309) 663-7353
 - Enterprise (309) 661-8500
 - Alamo (309) 662-8313

Driving Directions

- Bloomington-Normal is located halfway between St. Louis and Chicago at the junction Interstates 55, 39 and 74. Please note the driving directions for the following locations:
- **Eastland Suites** - Traveling on Interstate 55 take exit 167 to head south on Veteran's Parkway. Turn left on Eastland Drive, and Eastland Suites will be 1 block ahead on the right.
- **Best Western-University Inn** – Traveling on Interstate 55, take exit 165 and go south on US-51/N. Main St. Turn right on Raab Road, take another right on Sugar Creek Blvd, and turn left on Traders Circle.
- **The Chateau** – Traveling on Interstate 55, take exit 167 and go south on Veteran's Parkway. Turn left on Jumer Drive. Hotel will be on the right.
- **Doubletree Hotel (Banquet location)** – From North -Take 55 South to exit 167 Veterans Parkway. Go south for 5 miles. Turn right on Brickyard Drive. From South -Take 55 N to Business 55/Veterans Parkway for 3 mi. north to Brickyard Drive-turn left.
From West -Take 74 East to 55 North, take exit 167 Veterans Parkway approx. 5 mi. South to Brickyard Drive-turn right.
From East -Take 74 West to exit Business 55/Veterans Parkway. Go north for 3 miles to Brickyard Drive-turn left.
- **Champion Fields** - Traveling on Interstate 55, take exit 165 and go south on US-51/N. Main St. Turn right on Raab Road, then left on Parkside. Champion Fields will be on your right-hand side.
- For more specific driving directions please visit the Bloomington-Normal Area Convention & Visitors Bureau's web site at www.bloomingtonnormalcvb.org or contact them by phone at 1-800-433-8226.

Champion Fields



REGISTRATION CHECKLIST

_____ Team Registration Form faxed, emailed, or mailed

_____ Team Roster Form faxed, emailed, or mailed

_____ Team Housing Form faxed, emailed, or mailed

_____ Merchandise Order Form faxed, emailed, or mailed

_____ 5X7 Team Picture emailed, or mailed (on disc)

_____ Banquet Reservation Form faxed, emailed, or mailed

_____ Media Outlet Form faxed, emailed, or mailed

Mail to:

Matt Hawkins
Bloomington-Normal Area Convention & Visitors Bureau
3201 CIRA DR., Suite 201
Bloomington, IL 61704

Fax to:

Matt Hawkins
309-661-0743

Email to:

Matt Hawkins
matt@visitbn.org
(Please put in the subject line – “NJCAA DIVISION II SOFTBALL NATIONAL CHAMPIONSHIPS”)

**ALL FORMS ARE DUE TO THE TOURNAMENT DIRECTOR BY MAY 7th, 2007.

Bring with you to the tournament:

_____ T-shirts for the exchange at the banquet

Team Registration Form

College _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Fax _____

College President _____

Athletic Director _____

Department Secretary _____

Head Coach _____

Head Coach's cell phone number _____

Email _____

Assistant Coaches _____

Athletic Trainer _____

Mascot _____ Colors _____

Team Record _____ NJCAA Region _____

NJCAA Softball District _____

Please return completed form to Matt Hawkins no later than May 7th, 2007.

Team Roster

COLLEGE _____

	Name	No.	Pos.	Year	Hometown
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					

Head Coach _____

Assistant Coaches _____

Managers/Trainers _____

Athletic Director, other VIP _____

*The people listed on this form will be those that receive passes to the tournament—one per player plus 6 for coaches, managers, trainers, AD's, other VIP.

Please return completed form to Matt Hawkins no later than May 7th, 2007.

TEAM HOUSING FORM

College _____

Contact Person/Head Coach _____

Phone _____ Fax _____

Email _____

Arrival Date _____ Time _____

Departure Date _____ Time _____

- 10 Rooms have been reserved for your team. (See "Hotel Assignments")
- Please complete rooming list and indicate which participants will be rooming together.

	Name 1	Name 2	Name 3	Name 4
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Please return completed form to Matt Hawkins no later than May 7th, 2007.

NJCAA Division II Softball National Championship Merchandise Order Form

A limited number of 2007 NJCAA Division II Softball National Championship merchandise has been ordered. To guarantee your sizes and quantity, please fill out this form and fax to Matt Hawkins at 309-661-0743 by May 7th, 2007.

COLLEGE _____

Coach/Contact Signature _____

Phone _____

Please bring a check payable to Minerva Sportswear.

Amount	Style	Size	Cost per Item	Total
	Hat	Adjustable	\$20.00	
	Hooded Sweatshirt	Small	\$30.00	
	Hooded Sweatshirt	Medium	\$30.00	
	Hooded Sweatshirt	Large	\$30.00	
	Hooded Sweatshirt	X-Large	\$30.00	
	Hooded Sweatshirt	XX-Large	\$32.00	
	T-shirt	Small	\$15.00	
	T-shirt	Medium	\$15.00	
	T-shirt	Large	\$15.00	
	T-shirt	X-Large	\$15.00	
	T-shirt	XX-Large	\$17.00	
			Total Cost	

*Pre-ordered shirts will include the tournament dates.

**Shirts on sale at Champion Fields will not include tournament dates.

Please return completed form to Matt Hawkins no later than May 7th, 2007.

Banquet Information Form

Dress: Casual

Food: TBD

Cost: \$20 per person for players, coaches, and school administration.

ADVANCE BANQUET RESERVATIONS

College _____

Coach/Contact

Signature _____

Number of players/coaches/administrators attending at \$20 per person _____

Bring check payable to the Bloomington-Normal Area Convention & Visitors Bureau. Credit Cards will not be accepted.

Please return completed form to Matt Hawkins no later than May 7th, 2007.

Media Outlet List

College _____

**PLEASE LIST THREE MEDIA OUTLETS YOU WISH TO RECEIVE DAILY
PRESS RELEASES, STATS, AND, RESULTS.**

Tournament PR Representative:

Jon Robinson
Communications Manager
Bloomington-Normal Area Convention & Visitors Bureau
1-800-433-8226

Outlet _____

Contact _____

Fax Number _____

Email _____

Outlet _____

Contact _____

Fax Number _____

Email _____

Outlet _____

Contact _____

Fax Number _____

Email _____

Please limit your contacts to three. One can be your local school SID who can send information to other outlets.

Please return completed form to Matt Hawkins no later than May 7th, 2007.